

KEYSTONE LOCAL SCHOOL DISTRICT

Board of Education Meeting

Keystone High School

580 Opportunity Way

LaGrange, Ohio 44050

REGULAR MEETING

July 24, 2023

6:00 p.m.

AGENDA

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

I. CALL TO ORDER BY PRESIDENT

A. ROLL CALL:

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;

B. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

Moved by _____, second by _____ to

A. APPROVE AGENDA AS PRESENTED

B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR

C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;

III. APPROVE MINUTES OF PRIOR MEETINGS

A. APPROVE MINUTES OF PRIOR MEETINGS

Moved by _____, second by _____ to dispense with the reading of the minutes of the Regular Meeting on Thursday, June 22, 2023. The minutes were distributed as required by law and, shall be approved as presented.

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;

IV. AUDIENCE PARTICIPATION

A. RECOGNITION AND HEARING OF VISITORS

(Discussion of Agenda Items only) In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.

B. INPUT FROM STAFF

V. FINANCIAL REPORT BY TREASURER/CFO

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for June 2023, as presented.

B. APPROVE CHANGE ORDER WITH RUNYON & SONS ROOFING, INC.

The Treasurer/CFO recommends approving the Change Order with Runyon & Sons Roofing, Inc. for the Middle School Roof Project as presented.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;

VI. SUPERINTENDENT REPORTS AND RECOMMENDATIONS

Items Requiring Board Action

A. EMPLOYMENT OF PERSONNEL

1. ACCEPT RESIGNATION

The Superintendent recommends accepting the resignation of the following individual:

- a. Heather Zehel – 7th Grade Volleyball Coach – effective end of day 6/28/2023

2. EMPLOY 2023-2024 CERTIFICATED/LICENSED STAFF

The Superintendent recommends employment of the following individuals on a limited one (1) year contract commencing with the 2023-2024 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule (ORC 3319.11):

- a. Olivia Erdos – KES 5th Grade Teacher – Step 0 BA - \$39,910.00
- b. Paige Wowk – KES Art Teacher – Step 2 BA - \$43,422.00

3. EMPLOY 2023-2024 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individual for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2023-2024 school year:

- a. Angela Hartley – KHS Cleaner – Step 3 - \$13.15/hr. – effective 7/17/2023

4. APPROVE TRANSFER

The Superintendent recommends transferring the following individual for the 2023-2024 School Year:

- a. Jessica Fisher from KES Art Teacher to KMS Art Teacher

5. SALARY RECLASSIFICATION – CERTIFIED

The Superintendent recommends the following change in salary schedule placement for the 2023-2024 school year due to continuing education.

- a. Adam Shipley – from BA to BA+15 Step 6

6. EMPLOY 2023-2024 CERTIFICATED TUTOR

The Superintendent recommends employment of the following individual on a limited one (1) year contract commencing with the 2023-2024 school year, subject to completion of all state and local requirements, at tutor rate per the KLEA Negotiated Agreement, per time sheet, not to exceed 150 days, for the building and hours as listed:

- a. Kimberly Gregory – KES 5.25 hours per day

7. APPROVE CERTIFICATED TUTORS EXTENDED TIME

The Superintendent recommends employing the following certificated tutors for extended time on an as needed basis, at tutor rate per the KLEA Negotiated Agreement for the 2023-2024 school year, per time sheet.

- a. Kimberly Gregory
- b. Margaret Ratliff
- c. Sara Smith

8. EMPLOY INFORMATIONAL TECHNOLOGY TRAINEE – BRANDON SEMAN

The Superintendent recommends approving Brandon Seman as Informational Technology Trainee for fifteen hours per week, and for additional time, as needed, determined by the Superintendent, at minimum wage effective July 3, 2023 through August 29, 2023, pending all record checks and completion of state and local requirements.

9. EMPLOY 2023-2024 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2023-2024 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Sarah McCall – Sophomore Class Advisor – Step 1 - \$1,197.30
- b. Chad Elliott – Assistant Varsity Football – Step 5 - \$5,188.30
- c. Andrew Hoch – Assistant Varsity Football – Step 7 - \$5,986.50
- d. Anthony Quinn – Assistant Varsity Football – Step 7 - \$5,986.50
- e. Michael Erkkila – Assistant Freshman Football – Step 2 - \$3,192.80
- f. Thomas Baracskai Jr. – Head Boys’ Soccer – Step 2 - \$5,387.85
- g. Jeffrey Schaef – Head Varsity Volleyball – Step 7 - \$7,383.35
- h. Luke Forthofer – Head Freshman Volleyball – (50%) – Step 1 - \$1,297.07
- i. Ashley Young – Varsity Cheerleader Advisor – Fall – Step 2 - \$1,995.50

10. EMPLOY 2022-2023 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2022-2023 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Andrew Hoch – OHSSA Ticket Taker – rate set by OHSAA
- b. Shannon Heffernan – OHSSA Ticket Taker – rate set by OHSAA
- c. Jeffrey Holzhauer – OHSSA Site Manager – rate set by OHSSA

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O’Boyle____; Stang____; Wakefield ____; Sturgill____;

VII. OTHER BUSINESS

A. APPOINT DELEGATE TO CAPITAL CONFERENCE

It is recommended that _____ be appointed as delegate and _____ be appointed as the alternate to the 2023 OSBA Capital Conference annual business meeting to be held on Sunday, November 12, 2023 through Tuesday, November 14, 2023.

B. APPROVE SHEAKLEY/OHIO SCHOOLS COUNCIL WORKERS COMPENSATION GROUP RATING PROGRAM

The Treasurer/CFO recommends approval to continue participating in the Workers Compensation Group Rating Program with Sheakley through the Ohio Schools Council (OSC) for a total membership cost of \$897.00 for the 2023-2024 school year. Participation also includes unemployment services.

C. APPROVE 2023-2024 BUS ROUTES

The Superintendent recommends approving the 2023-2024 bus routes as presented. Routes are subject to change at the discretion of the Transportation Supervisor.

D. APPROVE 2023-2024 AGREEMENT WITH EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY

The Superintendent recommends approving the agreement between the Educational Service Center of Lorain County and the Lorain County Domestic Relations Court, on the behalf of the Keystone Local Schools for the 2023-2024 school year as presented.

E. APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN KEYSTONE LOCAL SCHOOL DISTRICT AND MY HAPPY PLACE THERAPY & WELLNESS, LLC

The Superintendent recommends approving the Memorandum of Understanding between Keystone Local School District and My Happy Place Therapy & Wellness, LLC for provision of behavioral health services as presented.

F. APPROVE SPECIAL EDUCATION CONTRACT

The Superintendent recommends approving the following special education services contract for the 2023-2024 school year as presented:

1. Interagency Agreement with Early Head Start & Head Start, Lorain County Board of Developmental Disabilities, Lorain County Local Education Agencies, and Early Intervention Services of Lorain County
2. Educational Service Center of Northeast Ohio

G. BUDGET RECOMMENDATIONS

1. APPROVE PAY TO PARTICIPATE FEES

The Superintendent recommends approving the following Pay to Participate (PTP) fees effective July 1, 2023.

Schedule of Pay to Participate Fees 2023-2024

High School

Sports	1st Sport	\$250.00
(Per Sport)	2nd Sport	\$200.00
	3rd Sport	\$100.00
	Each Additional Sport	\$100.00

Non-Sports	Academic Challenge	\$ 75.00
	Band	\$175.00
	Choir	\$ 8.00
	Flag Corps	\$175.00

Middle School

Sports	1st Sport	\$150.00
(Per Sport)	2nd Sport	\$125.00
	3rd Sport	\$ 75.00
	Each Additional Sport	\$ 75.00

Non-Sports	Band	\$ 18.00
	Choir	\$ 8.00

Middle School

	MS Cheerleading Fall	\$ 75.00
	MS Cheerleading Fall and Winter Each	\$ 62.50
	3 rd Sport	\$ 75.00
	Each Additional Sport	\$ 75.00
Activity Family Cap:		\$1,200.00

2. APPROVE SCHOOL FEES

The Superintendent recommends approving the following student fees for KHS, KMS & KES for the 2023-2024 school year:

Projected Keystone High School Fee Schedule 2023-2024

ART:

Art I		\$ 13.00
Art II		\$ 13.00
Ceramics		\$ 15.00
Ceramics II		\$ 15.00
Draw/Paint		\$ 12.00
Studio Art	Sem.I \$15.00	Sem.II \$ 15.00

BUSINESS FEES:

Broadcast Media	Sem. I	\$10.00	Sem. II	\$10.00
Computer Application				\$ 6.00
Computer Programming				\$ 6.00

ENGLISH FEES:

Honors English A Sem. I				\$20.00
English 11 Sem. I				\$20.00
English 12 Sem. I				\$20.00

SPANISH WORKBOOK FEES: (Subject to change)

Spanish I Workbook				\$ 5.00
Spanish II Workbook				\$ 5.00
Spanish III Workbook				\$ 5.00

FAMILY AND CONSUMER SCIENCE FEES:

FCCLA Dues (Members Must be paid once in addition to Con. Sci. course fee)				\$12.00
Culinary Fundamentals				\$25.00
Global Foods				\$25.00
Creative Cuisine				\$25.00
Sewing & Crafting				\$25.00
Just Desserts				\$25.00

HISTORY:

US History				\$15.00
Government				\$15.00

HOME REPAIR MAINTENANCE

Sem. I	\$25.00	Sem. II	\$25.00
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TECHNOLOGY FEE:

\$30.00

SCIENCE FEES:

Biology	Sem. I	\$15.00	Sem. II	\$15.00
Chemistry I	Sem. I	\$12.00	Sem. II	\$12.00
Environmental Science	Sem. I	\$10.00	Sem. II	\$10.00
AP Environmental Science	Sem. I	\$15.00	Sem. II	\$15.00
Honors Biology	Sem. I	\$15.00	Sem. II	\$15.00
Physical Science	Sem. I	\$ 9.00	Sem. II	\$ 9.00
Physics	Sem. I	\$ 9.00	Sem. II	\$24.00
Intro to Engineering Design	Sem. I	\$25.00	Sem. II	\$25.00
Intro to Health Careers	Sem. I	\$15.00	Sem. II	\$15.00

MISCELLANEOUS:

Freshman - grade fee	\$11.55
Sophomore - grade fee	\$11.55
Junior - grade fee	\$11.55
Senior - grade fee	\$11.55

advisor Mrs. Puterbaugh

advisor Mrs. McCall

advisor Miss. Heffernan & Miss. Young

advisor Miss. Atkinson & Mr. Gallion

Keystone Middle School**Grade Fees****2023-2024****6th Grade = \$25.00**

Consumables	\$ 25.00
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6th Grade Additional Fee

Camp Nuhop	\$220.00
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7th Grade = \$25.00

Consumables	\$ 25.00
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8th Grade = \$25.00

Consumables	\$ 25.00
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8th Grade Additional Fees

Spanish I	\$ 5.00
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Physical Science	\$ 18.00
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All Students

Technology Fee	\$ 30.00
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**Keystone Elementary School
Grade Fees
2023-2024**

Kindergarten = \$50.00

1st Grade = \$50.00

2nd Grade = \$50.00

3rd Grade = \$50.00

4th Grade = \$50.00

5th Grade = \$50.00

Grades 1st – 5th

Technology Fee \$30.00

3. APPROVE FIELD TRIP/TRANSPORTATION FEES

The Superintendent recommends approving Field Trip/Transportation fees from \$3.17 per mile to \$3.01 per mile effective August 1, 2023.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O’Boyle____; Stang____; Wakefield ____; Sturgill____;

H. APPROVE LACROSSE AS A VARSITY SPORT

The Board recommends approving Lacrosse as a varsity sport.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O’Boyle____; Stang____; Wakefield ____; Sturgill____;

ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.

A. Future BOE Meetings @ 6 P.M.

1. Monday, August 21, 2023 – Regular Meeting – KHS Conference Room
2. Monday, September 18, 2023 - Regular Meeting – KHS Conference Room
3. Monday, October 16, 2023 – Regular Meeting – KHS Conference Room

VIII. OTHER BUSINESS TO COME BEFORE THE BOARD

A. ADMINISTRATIVE REPORTS

B. SUPERINTENDENT COMMITTEE REPORTS

1. Jennifer Maiden: Buildings & Grounds
2. Deborah Melda: JVS Representative
3. Carrie O’Boyle: Board Policy, Finance/Insurance & Wellness
4. Devin Stang: Student Achievement Liaison, Finance/Insurance
5. Kimberly Sturgill: KEEP, Student Achievement Liaison, Building & Grounds
6. Patricia Wakefield: Board Policy, Legislative Liaison & Wellness

C. COMMENTS/CONCERNS

- Board Members
- Superintendent
- Public *(In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.*

IX. EXECUTIVE SESSION

Moved by _____, second by _____ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;

4. matters required to be kept confidential by Federal law or State statutes;
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or
7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
 - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
 - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

With action to follow or with no action to follow.

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;

Executive Session _____ p.m. Return to Open Session _____ p.m.

X. ADJOURNMENT

Moved by _____, second by _____ to adjourn the Regular Meeting.
(Time: _____)

Roll Call: Maiden____; O'Boyle____; Stang____; Wakefield ____; Sturgill____;